



REPUBLIC OF NAMIBIA

MINISTRY OF JUSTICE

MASTER OF THE HIGH COURT

Private Bag 13190

Website: <https://mohc.moj.na/>

WINDHOEK

**EXTERNAL DIRECTIVE 3 OF 2023 (VOLUNTARY
DEREGISTRATION OF DORMANT OR INACTIVE
TRUSTS)**

FROM: MASTER OF THE HIGH COURT – MRS. ELSIE BEUKES

DATE: 30 OCTOBER 2023

TO: ALL TRUST PRACTITIONERS
ALL ADMINISTRATORS
ALL TRUSTEES



**RE: VOLUNTARY DEREGISTRATION OF DORMANT OR INACTIVE
TRUSTS**

1. We have been collecting beneficial ownership information on all trusts in Namibia in compliance with Section 22 of the Trust Administration Act 11 of 2023 and we have realized that we are making slow progress due to the fact that many trusts in Namibia are dormant or inactive.
2. This is, thus a call to all trustees, founders, trust practitioners and trust administrators of dormant or inactive trusts in Namibia to approach the Master of the High Court to have these trusts deregistered voluntarily on or before **13 November 2023**.
3. The deregistration process will be done as follows:
 - 3.1 If ***you have login credentials*** to our system you may apply for deregistration of the trust at relaxed requirements, in that you will not

All official correspondence must be addressed to the Master of the High Court

be required to lodge the confirmation from NAMRA if the trust is not registered with them. You will thus be required to confirm that trust is not registered with NAMRA and submit same on the system.

3.2 If *you do not have login credentials* to our system and you would like to voluntarily deregister your dormant or inactive trust, you are required to lodge the following documents to the email address provided below: deregistertrust@moj.gov.na

(a) Resolution indicating that it was resolved to deregister the trust in terms of clause (number) of the Trust Deed **dated** _____.

(b) Original Trust certificate, if lost or cannot be traced, a statement under oath confirming what became of the Trust certificate.

(c) Confirmation by the beneficiaries that they have received their benefits alternatively, financial statements confirming distribution and reflecting a nil balance; if the beneficiaries are minors the confirmation must be made by their legal guardians;

(d) Certificate of good standing with NAMRA if trust was registered with them, alternatively a confirmation by trustees that the trust was never registered with NAMRA and the reason therefore e.g. trust was dormant and had no income.

(e) Documents can be scanned and emailed to deregistertrust@moj.gov.na, except the original trust certificate.

4. We are urging all trustees, founders, trust practitioners and trust administrators to voluntarily deregister dormant or inactive trusts by no later than **13 November 2023**.

5. We rely on your usual cooperation.

Yours faithfully,



MRS. E.S.C. BERTRAM-BEUKES

MASTER OF THE HIGH COURT

